

BRINDLE PARISH COUNCIL

NOTICE OF A MEETING OF THE PARISH COUNCIL

The next meeting of the Parish Council will be held on Monday 12 May at 7.30pm
at Brindle Community Hall, Water Street, Brindle.

THE PUBLIC AND PRESS ARE INVITED TO BE PRESENT AT THE MEETING

The agenda will be as follows:

- | No. | Description |
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| 1 | <u>Apologies and Announcements</u>
To receive apologies and make any announcements. |
| 2 | <u>Disclosure of personal or prejudicial interests</u>
Members are reminded of the requirement to consider any personal or prejudicial interests they may have to disclose in relation to matters under consideration on the agenda or brought up at any point in the meeting, in accordance with the Code of Conduct. |
| 3 | <u>Minutes</u>
To receive and approve the Minutes of the Meeting of 10 March 2025 which have previously been circulated. |
| 4 | <u>ADJOURNMENT: PUBLIC PARTICIPATION SESSION</u>
Members of the public are invited to give their views and ask questions of the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair.

Members of the public who have questions that are more detailed should contact the Clerk for guidance on how to register their comments at www.brindle-pc.gov.uk or clerk@brindle-pc.gov.uk .

Following public participation members of the public are welcome to stay for the remainder of the meeting. |
| 5 | <u>Police Liaison</u> |
| 6 | <u>Community Hall</u> |
| 7 | <u>Lancashire Association of Local Councils Report</u> |
| 8 | <u>Chorley Borough Council/Lancashire County Council Update</u> |
| 9 | <u>Planning Reports</u> |
| 10 | <u>Parish Finance</u>
AGAR
(i) To receive and note the Annual Internal Audit Report 2024/2025.
(ii) To approve and sign AGAR Section 1 – Annual Governance Statement 2024/2025 for Brindle Parish Council.
(iii) To approve and sign AGAR Section 2 – Accounting Statements 2024/2025 for Brindle Parish Council and note the Brindle Parish Council Explanation of Variances. |

- (iv) To approve and sign the Certificate of Exemption from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015 as the total gross income and expenditure for Brindle Parish Council in the year 2024/2025 did not exceed £25,000.
- (v) To note that the Exercise of Public Rights dates will be from 03.06.2025 to 04.07.2025.

11 Accounts

To approve payments as follows:

- (i)

To	For	Amount (£)
Elan City	SpID 2 plus solar panel (Approved in earlier meeting. To be ratified).	£2651.99
HMRC	Tax and NI (Approved via email. To be ratified)	£5.00
HMRC	Tax and NI (Approved via email. To be ratified)	£61.21
HMRC	Tax and NI (April 2025)	£50.43
LALC	Annual Membership Invoice	£197.61
Brindle Community Hall	Hall Hire	£20.00
T Greenwood	Internal Audit Fee	£50.00
LCC	Installation of SpID 2	£150.00
Katherine Milnes	Clerk Salary	£692.90
Whitehead and Aldrich	Payroll Services	£108.00

- (ii) The following payments were made by Direct Debit under section 7.9 of the Council's Financial Regulations

To	For	Amount (£)	Date of Payment
Easy Websites	Monthly Management fee	£67.32	01.04.2025
Easy Websites	Monthly Management Fee	£67.32	01.05.2025

- (iii) The following payments were made by Standing Order under section 7.11 of the Council's Financial Regulations

To	For	Amount (£)	Date of Payment
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- (iv) To note receipt of the following payments (since 01.04.2025)

From	Description	Amount (£)	Date of Receipt
High Interest Account	Interest	£14.86	04.04.2025
Chorley BC	Precept	£20,171.00	11.04.2025
Chorley BC	CIL	£718.17	22.04.2025
Chorley BC	Neighbourhood Grant Funding 2024/2025	£2,000.00	22.04.2025

(v) To scrutinise and approve the cash book and Financial Statement/Bank Reconciliation.

(vi) VAT 126 for 2024/2025 has been submitted in the sum of £1760.14. This includes the VAT for the purchase of SplD 2 but not installation costs.

12 Insurance Renewal

13 Environmental Issues and Concerns

14 Parish Council Projects

- (i) Neighbourhood Grant/Withnell Fold Walk
- (ii) Parish Pound Plinth
- (iii) Parish Pound (including title)

15 Planning Process

16 Closure of Brindle St Joseph's Church and Parish

17 Lancashire Best Kept Village Competition - 2025

18 Litter Picking

19 Repair Works – Cllr Swann

20 Grant Requests

- (i) Finnington Lane Development
- (ii) Village Show

21 Adoption of Policies

- (i) Health and Safety Policy
- (ii) Dispensation Policy and Request Form
- (iii) Document Retention Policy
- (iv) Policy Review Timetable

22 Clerk/RFO

23 Date of Next Meeting

09 June 2025 at Brindle Community Hall commencing at 7.30pm.

Katherine Milnes

Clerk