

**MINUTES OF THE MEETING  
OF BRINDLE PARISH COUNCIL  
HELD ON 13TH MAY 2019  
AT THE COMMUNITY HALL  
WATER STREET BRINDLE.  
PRESENT:-**

**COUNCILLOR D.CRANSHAW (CHAIRMAN) COUNCILLORS C. HINDLE,  
AND W. NELSON.**

**ALSO IN ATTENDANCE:- THREE MEMBERS OF THE PUBLIC.**

**4799. APOLOGIES FOR ABSENCE:**

Apologies for absence were submitted from The Vice Chairman (Councillor D. Metcalfe) and Councillors J. Baldwin Mrs S. Long, Dr.P.McGovern Mrs B. Robinson and J.Swann.

**4800. DECLARATIONS OF PERSONAL/PREJUDICIAL INTEREST:**

The Clerk reminded Members of their responsibility to declare any personal interest in respect of matters on the agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. No one made a declaration at this stage.

**4801. MINUTES:**

The Minutes of the proceedings of the meeting of the Parish Council held on 25th March 2019 having been previously circulated were approved as a correct record and signed by the Chairman.

**4802. PUBLIC PARTICIPATION SESSION:**

**ONE OF THE MEMBERS OF THE PUBLIC PRESENT RAISED THE FOLLOWING ISSUE.**

**FOOTPATH SIGN GREGSON LANE:**

It was reported that the footpath sign near Hewngate Farm had been knocked down.

Resolved:- That the Countryside Service at Lancashire County Council be informed.

**THERE BEING NO FURTHER ISSUES RAISED THE PARISH COUNCIL CONTINUED WITH THE BUSINESS ON THE AGENDA.**

**4803 POLICE LIAISON:**

**(A). POLICING:**

The police were not present.

A progress report was made regarding the incident which occurred in Holt Lane.

Resolved:- That the report be noted.

**(B). CONSUMER ALERTS – TRADING STANDARDS:**

The Clerk circulated a copy of the latest consumer alerts from the County Council's Trading Standards Officer.

Resolved:- That the report be accepted.

**4804. COMMUNITY HALL:**

A report was presented on current activities including the Cuckoo Walks in April 2019.

Resolved:- That the report be accepted.

*The Chairman (Councillor D. Cranshaw) declared personal and non prejudicial interests in this matter in respect of being a representatives of the Parish Council on the Community Hall Management Committee.*

**4805. LALC REPORT:**

It was reported that the LALC Spring Conference would be held on Saturday 15th June 2019 at the Hallmark Leyland Hotel.

The Clerk also submitted an invoice for the Associations Subscription Fees for 2019/20 amounting to £273.15 compared with the figure for 2018/19 of £215.69 an increase of £57.46.

The Clerk requested the Parish Council to decide whether it wished to continue membership of the organisation and the payment of the Subscription Fees.

Resolved:- (1) That the reports be accepted.

(2) That the Chairman (Councillor D. Cranshaw) represent the Parish Council at the LALC Spring Conference on 15th June 2019 and the delegates fee of £35.00 be paid.

(3) That the Parish Council agrees to continue membership of the Lancashire Association of Local Councils and to the payment of the Annual Subscription fees in the sum of £273.15.

*The Chairman (Councillor D. Cranshaw) declared an interest in this matter being Chairman of the Association).*

**4806. HIGHWAY MATTERS:**

**(A). FLOODING:**

The County Council had reported that the flooding near the school in Water Street had been resolved. However, flooding continued near Calverts Farm and at High Cop.

Resolved:- That County Council be reminded of the areas of flooding currently requiring attention .

**(B). FOOTPATHS AND STILES:**

It was reported that there had been no progress on the repair of the stiles. However, following an inspection prior to the Cuckoo Walks three stiles within the Parish had been identified as needing attention. A landowner had arranged for them to be repaired and had asked for a contribution from the Parish Council.

Members were reminded that it had been agreed to allocate funds in the Parish Plan for the repair and upgrade of stiles.

Resolved:- That the landowner be informed that the Parish Council is prepared to make a donation of £100.00 towards the cost of repairing the stiles.

**(C). FOOTPATH 21:**

A local resident informed the Parish Council that following an inspection of the footpath by Chorley Ramblers problems for walkers on this footpath had been identified. He had contacted the person he thought to be the landowner for his views on this.

Resolved:- That the Clerk contact the prospective landowner regarding this situation and subject to the information received the County Council be notified.

**(D). INCIDENT AT MINTHOLME CROSSING:**

The Clerk reminded the Parish Council that it was awaiting the comments of Network Rail regarding the situation.

Resolved:- That the Clerk contact Network Rail again about the gritting of Mintholme Crossing.

**(E). HILLHOUSE LANE - RESURFACING:**

The County Council had not yet painted an additional SLOW sign on the road in Hillhouse Lane.

Resolved:- That the County Council be requested to expedite the matter.

**(F). SMITHY LANE - STREET NAMEPLATE:**

The Parish Council was reminded that the supports to the street nameplate required attention. This had been reported to Chorley Council and their comments were still awaited.

The potholes in Smithy Lane and the road surface of Smithy Close had been attended to.

Resolved:- That further developments be awaited regarding the Street Nameplate.

**(G). SLACK BROOK - WATER STREET:**

Following the report from a local resident regarding Slack Brook. Work had been undertaken work to make it safe.

Resolved:- That report be noted.

**(H). REFUSE BINS MOSS BARN FARM:**

The Waste Disposal Team at Chorley had approached residents regarding refuse bins at the farm.

Resolved:- That the report be noted.

**(I). PRIVATE ROAD:**

It was reported that the road had received a minor surface dressing in 2018 and it was understood that a more substantial resurfacing would take place in the future, however, the current surface was deteriorating rapidly and was uneven. It was understood that because of reductions in expenditure the work had been postponed.

Resolved:- That the Clerk contact County Councillor Snowden to request that the proposed resurfacing work be included in a future road maintenance programme.

**(J). HIGH COP - INCIDENT:**

A local resident reported an incident at High Cop.

Resolved:- That the police be asked to investigate this.

**(K). GINNEL SMITHY CLOSE TO SANDY LANE:**

A local resident reported that the surface continued to deteriorate and that an overgrown hedge was causing problems for pedestrians.

Resolved:- That further enquiries be made regarding the two issues raised.

**4807. CHORLEY COUNCIL REPORT:**

A report was presented on matters affecting the Parish Council.

Resolved:- That the report be accepted.

**4808. PLANNING REPORT:**

**(A) Decisions:**

The Clerk reported that a certificate of lawfulness been granted for a development in Sandy Lane and planning permission had been granted for two developments in Sandy Lane and one in Private Road.

Resolved:- That the decisions be noted.

**(B). Applications:**

The Clerk reported that an applications had been submitted to Chorley Council for a development at Dover Lane and for three applications at a development on Sandy Lane and a further application at a different location on Sandy Lane since the last meeting.

Details had been submitted to all Members and various comments had been made regarding one of the developments on Sandy Lane. Following discussion regarding the application it was decided to notify Chorley Council that there were no objections to the application.

With regard the three applications relating to the other developments on Sandy Lane the Parish Council objects to these applications on the basis that they are an over development in the Green Belt, that they do not adhere to the spirit of the original proposals and that they are all a variation of that permission which in itself was a retrospective approval.

Resolved:- That action proposed be agreed.

**(C). TEMPORARY EVENT:**

The Clerk submitted details of an application for the staging of a temporary event at premises on Sandy Lane. It was reported that this event had now been cancelled.

Resolved:- That the report be noted.

**(D). NON COMPLIANCE WITH CONDITIONS OF A PLANNING PERMISSION:**

A further report was submitted on the non compliance with the terms of planning conditions imposed on a development off Sandy Lane (B5256).

Resolved:- That the Parish Council is concerned that the non compliance with the planning conditions continues, objects in the strongest possible terms and requests the Planning Enforcement Officer to take any appropriate action to ensure compliance with conditions as soon as possible.

**(E). STATEMENT OF COMMUNITY INVOLVEMENT - CHORLEY COUNCIL:**

Chorley Council was required to produce a statement of community involvement relating to planning issues. The Parish Council had been consulted on the draft statement in January 2019 and made no comments.

Chorley Council had now adopted the statement.

Resolved:- That the report be accepted.

**4809. ACCOUNTS FOR PAYMENT:**

The Clerk submitted the following accounts for payment.

1. Community Hall	Hire of Room May 2019	£20.00.
2. A. Harkness	Print Cartridges	£77.00.
3. A. Harkness	Salary and Expenses Quarter ending 31st March 2019	£991.30.
4. HMRC	Tax on Salary	258.02

5. Whitehead and Aldrich	Payroll Administration Fees Quarter ending 31st March 2019.	£48.90
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**4810. COMMUNITY INFRASTRUCTURE LEVY:**

The Clerk reported the final payment of the levy funds by Chorley Council amounting to £1574.23 giving an overall total of £1621.92. The Parish Council was reminded that it had decided to spend the money on Welcome to Brindle signs.

Resolved:- That the report be noted.

**4811. PRECEPT:**

The Clerk reported payment of the Annual Precept of £6,800.00.

Resolved:- That the report be accepted.

**4812. AUDIT OF PARISH COUNCIL ACCOUNTS:**

The Clerk reported the arrangements for the Parish Council Audit for 2018/19.

He reminded the Parish Council that new arrangements came into force in 2018 for Smaller Authorities and proposed that the Parish Council should apply for a certificate of exemption from external audit.

It was still necessary for an internal audit to take place and the Independent Internal Auditor had examined the Parish Council's Accounts and procedures, confirmed that they were in order, had agreed the Audit Report and submitted it to the Parish Council for approval.

The Clerk also reported under the procedure it was necessary for the Parish Council to approve an Annual Statement of Governance and that the accounts had been undertaken in accordance with prescribed regulations.

A copy of the Internal Auditor's Report, the Statement of Governance, and the Annual Return was circulated to each Member of the Parish Council.

Under the regulations copies of the Annual Return would be posted on the Parish Council's website for 30 working days from 17th June 2019.

Resolved: - (1) That the Parish Council accepts the report of the Internal Auditor

(2) That the Independent Internal Auditor's fee of £50.00 be paid.

(3). That the Parish Council apply for a certificate of exemption from External Audit.

(4) That the Parish Council acknowledges its responsibility for the preparation of the accounts and confirms, to the best of its knowledge and belief that the Council's accounts for the year ended 31st March 2019 are true and correct and it has considered the statement of governance in connection with those accounts.

(5). That the Chairman (Councillor D. Cranshaw) be authorised to sign the Annual Return where appropriate.

(6). That the Audit documents be displayed on the Parish Council website and notice boards..

**4813. INSURANCE PREMIUM - RENEWAL.**

The Clerk submitted details of the Parish Council's insurance quotation from Came and Company for the year from 1st June 2019.

He reminded the Parish Council that in 2018 it had entered into a three year agreement with the Insurers. Three quotations had been provided and the lowest quotation was from Inspire Ltd (the Council's current Insurers) amounting to £393.09. Under the terms of the agreement this would be reduced by 5% to £375.93.

The Parish Council was requested to consider the offer and decide whether the cover offered was adequate.

A sum of £450.00 had been included in the Parish Council's Estimates for this premium in 2019/20.

Resolved: - That the Parish Council considers that the Council's Insurance is adequate, the quotation from Came and Company be accepted, and that it be renewed for 2019/20 at a premium of £375.93.

**4814. APPLICATIONS FOR GRANT**

The Clerk submitted a requests from Brindle Historical Society and Brindle Show for grants towards the expenses of these organisations In both cases they had submitted a copy of their annual accounts which had been circulated.

A letter of thanks was also submitted from Brindle WI for the donation made by the Parish Council.

Resolved: - (a) That a grant of £100.00 to Brindle Show and that the decision relating to a grant to Brindle Historical Society be deferred to the next meeting.

(b) That the letter of thanks be accepted.

**4815. GENERAL DATA PROTECTION REGULATIONS:**

The Parish Council were reminded that these regulations had been in operation since May 2018 and whether they wished to review their operation.

Resolved:- That the Parish Council continue with the existing procedures and to the making of a contribution of £30.00 to the Clerk in respect of the installation of security software.

**4816. CONSULTATIONS**

Consultation documents were submitted regarding National Dementia Week and Environmental Issues.

Resolved:- That the consultation documents be noted.

**4817. PARISH POUND:**

The Clerk reported on the outcome of further investigations at the Pound relating to possible improvement work.

Resolved:- That this matter be deferred until the next meeting of the Parish Council.

**4818. PARISH PLAN - REVIEW:**

Resolved:- That this matter be deferred until the next meeting of the Parish Council.

**4819. MERCHANT NAVY DAY 2019.**

The Clerk submitted a request from Seafarers UK inviting the Parish Council to support its campaign to raise awareness of the work of the Merchant Navy.

Resolved;- That the request be noted.

**4820. DENHAM QUARRY:**

The Chairman informed the Parish Council that he had requested Chorley Council to repair the fencing at the Quarry.

Resolved:- That the report be accepted.

**4821. CHORLEY ELECTORAL REVIEW:**

It was reported that the Local Government Boundary Commission had completed its review of the electoral arrangements for Chorley and recommended a reduction in the number of councillors from 47 to 42 and that the ward boundaries be redrawn to reflect voter numbers. This meant that the Brindle and Hoghton Ward would now include Clayton East. The recommendations was subject to Parliamentary Approval and would be implemented from May 2020.

Resolved:- That the report be noted.

**4822. CPRE LANCASHIRE- AGM:**

The Clerk submitted an invitation from the Lancashire Branch of the CPRE inviting members to the Annual General Meeting on 23rd May 2019.

Resolved:- That the report be noted.

**4823. DOG FOULING - BOURNES ROW:**

A report was presented on the problems relating to land the rear of Bournes Row.

As this was private land there was little the Parish Council could do. One of the Members of the Parish Council offered to discuss this matter with the farmer involved.



**BRINDLE PARISH COUNCIL - 13TH MAY 2019**

Resolved:- That the action proposed be agreed.

**4824. NOTICE BOARDS:**

The Clerk reported on problems relating to the display of notices.

Resolved:- That the Parish Council consider ways to resolve the issue following

discussions with a local contractor.

**4825. DATE OF NEXT MEETING:**

Monday 24th June 2019 at 7.30 p.m. at the Community Hall Water Street Brindle.

There being no further business the Chairman (Councillor D. Cranshaw) declared the meeting closed at 9.15. p.m.

**SIGNED**  
**24TH JUNE 2019.**

**CHAIRMAN**